

## POLICY

Ocean County College will enforce all applicable laws concerning illegal drugs and alcohol in compliance with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Amendments of 1989.

While on the premises of any Ocean County College location, and while conducting College business-related or College-sponsored activities or events off Ocean County College's premises, no student or employee may use, possess, distribute, dispense, sell, manufacture, transfer, purchase, or be under the influence of alcohol, illegal drugs, intoxicants, or controlled substances. Illegal drugs include all drugs for which the use, possession, transportation, or sale is prohibited by any federal, state, or local law. In addition, the possession of drug paraphernalia is prohibited.

Ocean County College will make every effort to provide its students and employees with an environment that is free of the problems associated with the unauthorized use and abuse of alcohol and other controlled substances.

Ocean County College has a zero tolerance for the abuse of this policy. Members of the College community charged with violations of this policy are subject to disciplinary action through the established disciplinary policies and procedures of the College and its collective bargaining agreements. Employees may face disciplinary action, up to and including immediate termination of employment, in addition to criminal prosecution under applicable laws. The College may also require satisfactory completion of an appropriate substance abuse rehabilitation or treatment program, counseling, or education program as a condition of reinstatement or continued employment.

Although alcohol and its consumption is strictly prohibited on campus and at college-sponsored activities, the Board of Trustees, at its discretion, may authorize the use of alcohol for specific events, in accordance with local laws regulating such use. Requests for authorization must be submitted in advance to the Office of the President for approval by the Board of Trustees.

### **I. Standards of Conduct**

Ocean County College is an educational institution committed to maintaining an environment that allows students to enjoy the full benefits of their learning experience. Further, the College is committed to promoting the wellness and positive self-development of its students. The unauthorized use or abuse of alcohol and the illegal use of controlled substances are prohibited because they inhibit students from attaining the benefit of their learning experience and expose them to serious illness and health risks. Ocean County College will begin disciplinary procedures for all students who violate this Alcohol and Substance Abuse Policy.

**II. Applicable Legal Sanctions**

In addition to sanctions imposed by the College, individuals violating substance abuse policies are subject to all applicable local, state, and federal sanctions, which may include, but are not limited to, fines and/or imprisonment. The College will refer violations of the Alcohol and Substance Abuse Policy to legal authorities when deemed appropriate.

**III. Health Risks**

Drugs may increase activity (stimulants), decrease activity (depressants), or cause hallucinations (hallucinogens). Every drug has multiple side effects that depend on the properties of the drug and the dosage taken. When two or more drugs are taken together or in sequence, their cumulative effects may be stronger than their additive sum.

The effects of drug use are highly individualized. Drug use or abuse can affect a person’s physical, emotional, and social health. It can cause accidents, illnesses, drug dependence, overdose, and even death. It can cause legal problems, economic problems, school or work problems, and relationship problems.

**IV. Alcohol and Drug Resources and Services**

The Office of Student Affairs can provide students with information and referral services for alcohol and drug concerns. The Assistant Vice President of Human Relations will have the same information and referral services available for College employees. Advisors maintain a list of substance abuse programs, which includes:

**OCC Agency Listing For Substance Abuse:**

Ocean County Health Department 175 Sunset Avenue, PO Box 2191 Toms River, NJ 732-341-9700 or 609-978-9715 www.ochd.org	Preferred Behavioral Health www.preferredbehavioral.org North – 732-367-4700 South – 732-458-1700 ext. 1114
Narcotics Anonymous 800-992-0401 or 732-933-0462	St. Francis Counseling Services www.stfranciscenterlbi.com 4700 Long Beach Boulevard, Brant Beach 609-494-1554

<b>LEGAL SANCTIONS – New Jersey Alcohol Laws</b>		
Driving while under the influence of alcohol or drugs. (DWI) NJSA 39:4-50	<ul style="list-style-type: none"> <li>• <b>1<sup>st</sup> Offense:</b> Insurance increased by \$1,000/yr. for three years, \$470 fine, 6--12 months loss of license, completion of 12--48 hours education program at the Intoxicated Driver Resource Center, and possibly 90 day jail term</li> <li>• <b>2<sup>nd</sup> Offense:</b> \$720 fine, 2 yrs. Loss of license, 30 days community service, completion of a 12--48 hour education program at the Intoxicated Driver Resource Center, and possible 90 day incarceration.</li> <li>• <b>3<sup>rd</sup> Offense:</b> Insurance increased by \$1,500/yr. for three years, \$1,200 fine, 10 yrs. Loss of license, and 180 day jail term.</li> </ul>	
Refusal to take breathalyzer test NJSA 39:4--50(a)	6 months loss of license, \$250--500 fine, and completion of an education program at the Intoxicated Driver Resource Center. (Also may be convicted of DWI without breathalyzer test results with added penalties for DWI.)	
Open or unsealed alcoholic beverage in car. NJSA 39--4-- 51(a)	<ul style="list-style-type: none"> <li>• <b>1<sup>st</sup> Offense:</b> \$200 fine</li> <li>• <b>2<sup>nd</sup> Offense:</b> \$250 fine, and 10 days community service</li> </ul>	
Public consumption on/in educational facility or school property NJSA	Disorderly Persons Offense: Fine of up to \$500 and incarceration up to 30 days.	
Possession or consumption of an alcoholic beverage in public places by underage persons (under 21) NJSA	\$100 fine	
Purchase of alcohol by/for underage persons (under 21) NJSA 33:1--81.7	\$100 fine and loss of license for 6 months--1year.	
Transfer of ID (Using another's ID or allowing your ID to be used for underage obtainment) NJSA	\$300 fine and up to 60 days jail term.	
<b>NEW JERSEY DRUG LAWS</b>		
Drugs	Simple possession, use or being under the influence	Use or possession with intent to distribute
Marijuana	0--18 months in jail and \$500--15,000	0--10 yrs. In jail and \$750--100,000 fine
Cocaine	0--5 yrs. In jail and \$1,000--15,000 fine	2--3 yrs. In jail (3--5 mandatory without parole if over 5 oz.) and \$1,000--100,000
Speed	0--5 yrs. In jail and \$1,000--15,000 fine	3--10 yrs. In jail and \$1,000--100,000 fine
Psilocybin & LSD	0--5 yrs. In jail and \$1,000--15,000 fine	3--10 yrs. In jail and \$1,000--100,000 fine
Drug Paraphernalia (Use or possession)	6 months in jail, \$500--1,000 fine, and 2 yrs. Loss of license	

ADOPTED: 8.24.17

## **PROCEDURE**

### **STUDENTS**

- 1 All employees and students are asked to report or submit to the Vice President of Student Affairs any knowledge or evidence directly or indirectly relating to the use, manufacture, possession, transfer, distribution, or sale of alcohol or illegal drugs anywhere on the College campus or any time during a College-sponsored activity.
- 2 Information given to a counselor during the privacy of a counseling session will not be divulged by the counselor unless, in the judgement of the counselor, there exists a clear and imminent danger to life, limb, or property. Any student who confides in a counselor that he/she has an alcohol/drug-related problem shall be encouraged to seek help through professional agencies/services recommended by the counselor.
- 3 The Vice President of Student Affairs shall submit to the College President information that he/she may obtain regarding the use, manufacture, possession, transfer, distribution, or sale of illegal drugs or alcohol on the College campus or during any College-affiliated activity and will recommend the appropriate course of action to be followed.
- 4 Any student found guilty by the Vice President of Student Affairs or the Student-Faculty Judiciary Council of the illegal use or possession of drugs and/or alcohol on campus or at a College-sponsored event may be suspended from the College. Return to the College will be considered on an individual basis; in no case will a person be reinstated as a student unless the College administration is satisfied that rehabilitation has taken place.
- 5 Any student found guilty by the Vice President of Student Affairs or the Student-Faculty Judiciary Council of the illegal manufacture, transfer, distribution, or sale of drugs on campus or at a College-sponsored event will be expelled from the College.
- 6 Any student found guilty of being under the influence of illicit drugs, including alcohol, will be subject to disciplinary sanctions by the Vice President of Student Affairs or the Student-Faculty Judiciary Council.

### **EMPLOYEES**

1. Any knowledge of the abuse of alcohol or drugs by an employee on the Ocean County College campus or at any off-campus College-sponsored event shall be reported to the Assistant Vice President of Human Resources.
2. Information given to a counselor during the privacy of a counseling session will not be divulged by the counselor unless, in the judgement of the counselor, there exists a clear and imminent danger to life, limb, or property. An employee who confides in a

counselor that he/she has an alcohol/drug-related problem shall be encouraged to seek help through professional agencies/services recommended by the counselor.

3. The Assistant Vice President of Human Resources shall submit to the Executive Vice President of Finance and Administration and College President information that he/she may obtain regarding the use, manufacture, possession, transfer, distribution, or sale of illegal drugs or alcohol on the College campus or during any College-affiliated activity and will recommend the appropriate course of action to be followed.
4. A Request for Waiver of Alcohol Consumption form must be completed and submitted to the Executive Director of College Relations when alcohol is desired for use at an on-campus or off-campus College-sponsored event. The Executive Director will determine if the waiver request is appropriate and if a "Social Affair Permit" is required from the New Jersey Division of Alcohol Beverage Control; if so, the Executive Director will apply for the permit.

If the use of alcohol is deemed appropriate by the Executive Director, the Request for Waiver of Alcohol Consumption form will be forwarded to the President, who will recommend to the Board of Trustees that formal action be taken to temporarily suspend this policy during the hours of the specific College-sponsored event.

The Request for Waiver of Alcohol Consumption form will be returned to the Executive Director of College Relations after action by the Board of Trustees.

**Request for Waiver of Alcohol Consumption Policy  
For an On-Campus or Off-Campus College-Sponsored Event**

*College policy strictly prohibits the use of alcohol by faculty, staff, and students on campus or at College-sponsored events. Event coordinators must submit a Request for Waiver of Alcohol Consumption form through the Office of College Relations for submission to the Office of the President and the Ocean County College Board of Trustees 60 days prior to the event if they wish to receive consideration for a waiver of this policy for their event. No event will be permitted to serve to or allow access to alcoholic beverages by students, staff, and faculty without approval by the Ocean County College Board of Trustees.*

- On-Campus Event
- Off-Campus, College-Sponsored Event

<b>Date of Event</b>	Click here to enter a date.
<b>Sponsor of Event (e.g., Athletics, Student Life, etc.)</b>	
<b>Person Making Request on Behalf of Sponsoring Party</b>	
<b>Location of Event</b>	
<b>Description of Event and Reason for Request</b>	

- Request reviewed by Executive Director of College Relations

“Social Affair Permit” required from the NJ Division of Alcohol Beverage Control Yes\_\_\_\_\_ No\_\_\_\_\_

- Request approved by Ocean County College Board of Trustees Date \_\_\_\_\_

- Request denied by Ocean County College Board of Trustees Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Official for Board of Trustees

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Official

Upon completion, this form is returned to the Office of College Relations.